

Roberts School Covid-19 Protocol Updated November 18, 2020

Hours and Tuition

Hours of operation will be 8:00am-5:00pm. Hours are subject to change.

Tuition is due on the 1st of each month and is non refundable if school is forced to close.

Covid-19 Protocol

The Director, Elisa Barrett has coordinated preparedness planning using guidance from San Mateo Department of Public Health and CDC.

Parents have been notified of COVID-19 Policies and Practices.

Parents and staff will be informed by hard copy, email and/or phone calls of issues or changes to protocol regarding COVID-19.

Hand sanitizer is near all entry doors and available to teachers.

Hand sanitizer is available in the Roberts School driveway for parents picking up or dropping off and staff.

Sick Policy

Daily symptom screenings and temperature are taken at drop off and pickup of children and teachers.

Drop Off and Pick Up

The back gate is the designated area for the entry screening.

Teachers and children wash their hands upon arrival.

We highly recommend that our families get a flu shot.

Signs have been posted for parents and staff.

Parents will meet in the driveway.

Parents will not be allowed to enter school. Children shall be dropped off and picked up in the driveway.

Staff and children's temps are taken daily. If your child has a fever of 100 they cannot return for 72 hours.

Adults must wear a mask at pick up and drop off.

*Staff and children must wear a mask at school..

Adults must observe Social Distance of 6ft.

Each class will have 2 teachers to meet current county health requirements. Teachers shall remain solely with that group of children during the duration of the child's day.

Children shall not change from one group to another or attend more than one childcare establishment, summer camp, other educational or recreational instruction or program simultaneously.

Parents will provide morning and afternoon snacks and lunch for their child to reduce cross contamination.

We will extend outdoor class time weather permitting.

Classes and toys cleaned and sanitized throughout the day.

Each class will have their own nap room. No co-mingling among classes.

Staff Training and Policies

Staff will be regularly updated on COVID-19.

Staff will be trained on prevention, symptoms and transmission.

Staff is to wear a mask at all times.

Staff should not come to school if they show respiratory illness, COVID-19 testing should be considered.

If fever of 100 is present staff cannot return until they have been fever free for 72 hours or 14 days if COVID-19 positive.

Medical clearance is not required to return to work, unless under quarantine order by Public Health entity.

Alternative staff will be provided from within when possible or a sub agency like Child Care Careers and Tempcare.

Sick children will remain in the Rainbow Room/Sick Room until their parents or guardian pick them up. If acute respiratory illness increase and fever increases 911 will be contacted when appropriate.

Covid-19 Case Protocol

We will coordinate with local health officials. Once learning of a COVID-19 case in someone who has been in the school, we will immediately notify local health officials. These officials will help determine a course of action for our program.

We will dismiss students and staff for 2-5 days. This initial short-term dismissal allows time for the local health officials to gain a better understanding of the COVID-19 situation impacting the school. This allows the local health officials to help the school determine appropriate next steps, including whether an extended dismissal duration is needed to stop or slow further spread of COVID-19. This time will also allow for deep cleaning.

If there is a positive case of Covid-19 we cannot disclose who the person is.

Updates to Roberts School Covid Holiday and Travel Protocol as of 11-18-2020

If traveling during the holidays (or anytime) to see family or friends please quarantine for 14 days upon returning home.

When out on weekends and evenings we ask that you follow social distance recommendations of 6 feet, wash hands often and always wear your mask.

Updated November 18, 2020

Date _____

Sign _____

